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June 12, 1990

William T. Towery, R.S.
Inspection & Enforcement Section
Bureau of Air & Waste Management

JUN 13 1990

Re: Hazardous Waste Inspection of May 4, 1990.


Dear Mr. Towery:

The following is in reply to your letter of 14 May 90, outlining 3 noncompliance items.

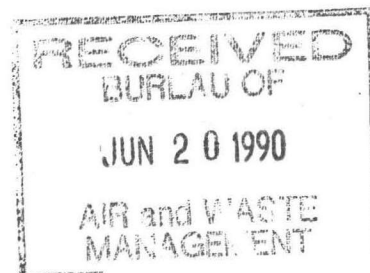
1. The satellite area for waste calibration fluid has been eliminated. This barrel will now be located inside the hazardous waste bldg. Contaminated soil was removed (see photo), packaged (plastic bag inside reconditioned drum) and permission has been granted by KDHE for landfill disposal via Sunset Disposal.
2. Example #7 of the Hazardous Waste Contingency Plan has been revised to include legend for fire extinguisher ratings. Location of the two Deluge showers plus eyewash were also noted. (see attachment #1)
3. Job Titles and descriptions are enclosed, and training will be scheduled by inhouse personnel and Teledyne Neosho to include handling, spills and other related subjects. (see attachment #2)

Jim Dixon (Teledyne Neosho) will be contacting the city of Independence in regards to non-hazardous waste disposal.

Please contact me if you have any questions. Copy of Waste disposal manifest will be sent when completed.


J.L. JOHNSON
QUALITY SUPERVISOR
TELEDYNE INDEPENDENCE

C: Jim Dixon Neosho
Lynn Beaver
File



#1

Ex 7a

FIRE EXTINGUISHER MAINTENANCE REPORT FORM

	TYPE	SIZE	RATING	EXP. DATE
1.	HALON	2 1/2#	BC	-----
2.	HALON	2 1/2#	BC	-----
3.	HALON	2 1/2#	BC	-----
4.	DRY CHEM	5#	ABC	-----
5.	DRY CHEM	10#	ABC	-----
6.	DRY CHEM	5#	ABC	-----
7.	DRY CHEM	5#	ABC	-----
8.	DRY CHEM	5#	ABC	-----
9.	DRY CHEM	5#	ABC	-----
10.	DRY CHEM	10#	ABC	-----
11.	HALON	2 1/2#	BC	-----
12.	DRY CHEM	20#	ABC	-----
13.	DRY CHEM	10#	ABC	-----
14.	DRY CHEM	10#	ABC	-----
15.	DRY CHEM	10#	ABC	-----
16.	DRY CHEM	10#	ABC	-----
17.	DRY CHEM	10#	ABC	-----
18.	DRY CHEM	10#	ABC	-----
19.	CO2	15#	ABC	-----
20.	CO2	15#	ABC	-----
21.	DRY CHEM	10#	ABC	-----
22.	DRY CHEM	10#	ABC	-----
23.	DRY CHEM	5#	ABC	-----
24.	DRY CHEM	5#	ABC	-----
25.	DRY CHEM	5#	ABC	-----
26.	HALON	2 1/2#	BC	-----
27.	HALON	33#	BC	-----

EYEWASH LOCATIONS

BOTTLE STATIONS:

1. CHEM CLEANING
AREA.

2. WELDING AREA.

PERMANENT EYEWASH
& DELUGE SHOWERS1. MAIN FUEL
CONTROL TEST2. OTHER FUELS
TEST

SIGNED _____

DATE _____

USE RATINGSA= PAPER OR WOODB= LIQUID OR GREASEC= ELECTRICAL EQUIP.

REVISED 6/11/90

SUBJECT: EMPLOYEE CLASSIFICATION	PAGE 1 OF 1 PAGES JANUARY 15, 1990
MAJOR FUNCTION AFFECTED: EMPLOYEE POLICY	

MANAGEMENT

Salaried exempt employees with the responsibility and authority for developing, implementing, and evaluating policies and goals in order to obtain optimum efficiency and economy of operations while producing quality products.

TEAM LEADERS

Salaried exempt employees who perform minimal work operations and whose primary responsibilities are supervising, directing, coordinating and instructing an assigned number of employees in the production process. Team leaders are responsible for assuring rules, regulations, procedures, policies are followed and making recommendations for improvements in the work areas.

GROUP LEADERS

In addition to production requirements, these employees have additional responsibilities such as assigning work, instructing and training other employees.

SKILLED TEAM MEMBER

Skilled Team Member are Electronics Tech I, and Maintenance Technician.

SPECIALIST TEAM MEMBER

Employees in NDT/Technician, Welder, Machining Operator and Electronic Technician positions.

TECHNICAL TEAM MEMBER

Tester, assemblers, inspectors, crib attendance, maintenance, or accum personnel.

TEAM MEMBERS

These employees are production workers in cleaning, disassembly, and shipping areas who do not perform specific testing functions.

TRAINEES

These employees are hourly/and or salaried non exempt employees in their first three months of employment.

JOB TITLE: CLEANING

HOURLY DIRECT

DEPARTMENT: Cleaning

GROUP LEADER: NIAWANA PIPPIN

GENERAL FUNCTION:

The duties necessary to clean all line items per Technical order and to change and maintain chemicals as required.

SPECIFIC DUTIES:

Remove waste barrels from cleaning side to 90 day hold. Remove good chemical from shipping side to cleaning side area. Keep clean and maintain chemical shed. Bring all full barrels to and from plant. Keep all records of chemicals changed, chemicals on hand, to see that chemicals are ordered. Change all chemicals as required. A total of (10) ten vats are changed daily or each week. Clean all containers containing chemicals. Sweep and mop floors after each change.

Tools used: Forklift, Barrel Mover

Each line item is cleaned on an individual basis per T.O. All trays and boxes are cleaned and all equipment used in cleaning line item are cleaned and maintained daily.

Tools and equipment used to clean:

Scotch brite wire & nylon brushes, plastic aprons and gloves, safety glasses.

Chemicals used in cleaning are:

PD 680	DIP	20-25 GAL
NDI	DIP	20-25 GAL
RINSE WATER		20-25 GAL
WD40		20-25 GAL
HOT WATER		20-25 GAL
ALCOHOL		20-25 GAL
TURCO	W01	10 GAL
TURCO	4008	10 GAL
TURCO	4181	10 GAL
TRIC		15 GAL
DISTILLED WATER		5 GAL
P.D. 680 Spray		7 GAL
OKITE		10 GAL

JOB TITLE: SHIPPING/RECEIVING
CLERK

ACCOUNT: HOURLY,
DIRECT

TEAM:

DEPARTMENT: MATERIAL
CONTROL

IMMEDIATE SUPERVISOR: MGR. MATERIAL/SCHEDULING

GENERAL FUNCTION:

THE DUTIES NECESSARY TO RECEIVE, ISSUE AND STORE INCOMING MATERIALS AND ASSEMBLIES, AND TO PACKAGE AND SHIP OUTGOING PRODUCTS.

SPECIFIC DUTIES:

PERFORM THE MANUAL AND CLERICAL DUTIES OF RECEIVING INCOMING MATERIALS, SUPPLIES, EQUIPMENT AND PRODUCTS; CHECK INVOICES; DISBURSE OUTGOING MATERIALS AND PRODUCTS; BE RESPONSIBLE FOR INVENTORIES; REPORT AND TRACE SHORTAGES AND LOST PARTS; MAINTAIN RECORDS; PREPARE SHIPPING PAPERS; PROPERLY IDENTIFY AND STORE STOCK; REQUISITION PARTS AND SUPPLIES; CHECK STOCK RECORDS FOR ACCURACY; DEVISE METHODS FOR STORING AND ROUTING MATERIAL TO MINIMIZE LOSS THROUGH DAMAGE AND LEAKAGE; COORDINATE STOCKROOM AND INVENTORY FUNCTIONS WITH OTHER PERSONS; RECONCILE DISCREPANCIES; OPERATE OFFICE MACHINES IN ORDER TO DOCUMENT INFORMATION; ASSIST OTHER MATERIAL CONTROL EMPLOYEES IN SHIPPING AND RECEIVING FUNCTIONS.

JOB TITLE: MAINTENANCE/ELECTRICIAN

HOURLY, INDIRECT

TEAM:

DEPARTMENT: MAINTENANCE

IMMEDIATE SUPERVISOR: MGR. FACILITY/OPERATIONS

GENERAL FUNCTION:

THE DUTIES NECESSARY TO INSTALL, MAINTAIN, MODIFY AND REPAIR ELECTRICAL CONTROLS, SYSTEMS AND EQUIPMENT WHICH ARE A PART OF THE BUILDINGS, PRODUCTION MACHINERY, EQUIPMENT AND FACILITY.

SPECIFIC DUTIES:

ESTABLISH CORRECT WIRE SIZES, LOCATIONS, IDENTITY AND RELATIONSHIP OF PARTS TO INSTALL, MAINTAIN, REBUILD OR REPAIR ELECTRICAL OR ELECTRONIC SYSTEMS, UNITS AND EQUIPMENT FOR PRODUCTION MACHINERY, EQUIPMENT OR PLANT FACILITIES, BY FOLLOWING BLUEPRINTS, SKETCHES, DIAGRAMS, VERBAL OR WRITTEN INSTRUCTIONS, MUNICIPAL CODES AND ORDINANCES, AND TRADE PRACTICES; INSTALL CONDUIT, JUNCTION BOXES, PLUGS, SWITCHES, LIGHTING FIXTURES, WIRING, MOTORS, ELECTRICAL, AND ELECTRONIC UNITS USING PULL WIRES; INSTALL, TEST, TROUBLESHOOT AND MAINTAIN ELECTRICAL ITEMS; ASCERTAIN CORRECT WIRING HOOKUP, ADJUSTMENTS, SYNCHRONIZATIONS AND FUNCTION USING AMMETERS, VOLTMETERS, WATTMETERS AND OHMMETERS; REMOVE AND REPLACE DEFECTIVE WIRING OR UNITS; RESET BREAKERS AND CUT, THREAD BEND, COUPLE AND SCRAP CONDUIT; REPAIR ELECTRIC MOTORS, GENERATORS, TRANSFORMERS, RESISTORS, REGULATORS AND VARI-DRIVE UNITS BY REPLACING DEFECTIVE PARTS, REWINDING COILS, ARMATURES AND BOBBINS, TURNING COMMUTORS, CLEANING AND OILING PARTS; REPAIR SOCKETS, SWITCHES, PLATES, JUNCTION BOXES AND EXTENSION CORDS.